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December 11, 2015

Celina City Schools
585 E. Livingston St.
Celina, Ohio 45822

Dear Celina Schools,

I am writing to formally notify you that I am retiring from my position as Custodian from Celina City Schools. My last day of employment will be December 31, 2015.

I appreciate all the opportunities I have been given and the professional guidance and support. I will miss you all!

Thank you so much!

A handwritten signature in cursive script that reads "Constance S. Grimm".

Constance S. Grimm